

Introduction

This privacy statement is applicable for Hyproma B.V. and Splineshop.com. Hyproma B.V. and Splineshop.com, in this statement mentioned as we, processes employees', (potential) customers' and suppliers' personal data. We process personal data to support our employees, customers and suppliers as good as possible as we want to reach our stated goals. In this privacy statement we explain the reasons why and the way we process personal data. We do not have a Data Protection Officer (DPO), however we are willing to help you with any questions. Therefore, you can contact us by mailing to info@hyproma.nl or calling +31(0) 184 670 478.

About us

We are Hyproma B.V. We are a company that focusses on engineering, manufacturing and commissioning of hydraulic power packs and systems. Besides, we focus on the sales and distribution of hydraulic and mechanic components, which Splineshop.com is part of. Even though if we process personal data with third parties, this privacy statement is applicable on all our data processing. We are located at Iekdijk 70 B, 2957 CC in Nieuw-Lekkerland, the Netherlands. We are registered with number 24426938 at the Chamber of Commerce of Rotterdam.

Processing personal data

We process the following personal data:

(Company-)names, addresses, zip codes, phone numbers, email addresses, VAT numbers, C.C. numbers, bank account numbers, areas of interest such as; projects or components, functions/titles, contact history and IP addresses.

Personal data processing goals

We process personal data because of the following reasons:

- *Legal obligations*

A part of our data processing is legal obligated. This is often necessary personal data to comply to the tax obligation. Though calamities at our location could be another reason we process personal data.

- *Deliveries and services*

We register relevant data from our customers and suppliers and their contact persons in our relationship documents. We register several personal data from our customers' and suppliers' contact persons to carry out our deliveries and services as good as possible. To reach you if we need to is another reason we register personal data.

- *Communication and contact*

It is important for us to communicate internal, but also external about current orders. This contact takes place by email and by phone.

Liberties of those involved

Those involved in the GDPR have a number of liberties. We are doing our very best to comply to this. Contact us by mailing to info@hyproma.nl or calling +31(0) 184 670 478 to use your liberties

Liberties:

- Information and access; you have access to get insight in which personal data we process of you. We are likely to explain you more about how and why we process these data.
- Rectification; please let us know if you think we are currently processing wrong personal data of you.
- Erasing; we can directly erase your personal data if you wish.
- Limitation; we can limitate your data processing if you think we are currently processing this data unrightfully.
- Objection (resistance/complaints); you can submit objection for the processing of your personal data. We will terminate processing your personal data as soon as possible, if it concerns marketing.
- Transferability; take contact with us if you wish to transfer your personal data.
- Withdraw permission; please let us know if you want to withdraw your permission for any processing.

Retention periods

We retain personal data conform the GDPR and no longer than necessary.

Data processing foundations

We process personal data in order of legal obligations, as described before. Most of all personal data we use for performing our core business. This includes engineering, manufacturing and commissioning of hydraulic power packs and systems. Besides we use it for the sales and distribution of hydraulic and mechanic components.

Data processors

We work together with services (providers), the GDPR calls processors, to perform our core business. For example we mention an IT- and VoIP and a Cloud environment. These parties process personal data in conformation with and on behalf of us.

Third parties

Sometimes we are legally obligated to deliver personal data to third parties. Thereof the Internal Revenue Service is an example. The Hosting and Cloud suppliers are examples of other issues where parties receive personal data from us. We signed processor agreements with these parties to guarantee secured and agreed processing of personal data. We will only provide your data to third parties after your personal permission.

References

A number of references to other websites can be found on our website. We are not accountable for the way, other parties handle personal data. Therefore, you could read the privacy statements of the concerning organisations.

Data security

We dispose of a Domain Validated Secure Sockets Layer (SSL) certificate in order to secure our website visitors. Furthermore, with a twostep verification we log into our ERP system.